

## Minutes of the Glenroyd Medical PPG Meeting held on Wednesday 9th October 2013

Attendees :- Thelma Clague, Sharon Orr, Carmel Worden, Roy Shentall, Elaine Gaffney, Gwyneth Williams, Bill McCormick, Janet Pendlebury, and Anne Clark.

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Apologies :- Doreen Rigby Carole Roberts, Carol Brown, Robert Edge, Dr. Janet Nolan.

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### OPENING REMARKS AND WELCOME : -

Chairman Thelma welcomed and thanked all those attending tonight's meeting, especially with the continuing Traffic delays, at most Traffic lights junctions, in Blackpool. The Chairman was sorry to announce that Roy Shentall had submitted his resignation, just before the meeting because of other commitments. This will be a great loss, as we felt that the committee was just getting to know Roy. He was thanked for his work on the Open Day sub-committee etc. and hoped that he would keep in touch with the PPG and that he may be available in the future.

Apologies for absent members were received as detailed above.

There were no matters arising from the minutes other than the Book Stall related and Practice related. So they were signed.

### OPEN DAY : -

It was agreed that the Health Check Open Day was very successful. Roy commented that part of the success was because the Practise Management knew what they wanted from the Open Day. A special thanks should go to Practise Staff, especially Angela Powell for all her hard work, both before and on the day, then adding each patient's results on the computer. Thelma commented that it was amazing how each of the committee, that attended, just found where their talent could be used, all without any direction. It was a pity no one had taken any photos. A total of 186 Patients attending, 108 before mid-day, some arrived before 9 am, even though we were only going to start at 9-30 am. Many Patients came with the notice on their Prescription. A couple of Patients that attending, needed follow up appointments after their ECG or Spirometry Readings. The Voucher Prizes went down well – with 5 winners, split between those who attended in the morning and the afternoon sessions.

If an Open Day were to be held in the future, at the Whitegate Drive Surgery, it would have to be by appointment only, on a Wednesday afternoon.

It was unknown if both the Radio Stations gave out notices of the Open Day and nothing came of the promised 'Eve' article in the Blackpool Gazette.

Many Patient Booked their future 'Flu Jabs' before they left.

*Area of improvement*-- that staff could be available after 4 pm, would have helped to prevent a backlog at the end of the day. The posters said the Open Day was on until 5 pm, luckily we had very few late comers. In future - check when staff are available and adjust the times accordingly. It would help if we had known where Patients had heard of the Open Day.

The PPG Committee members who attending on the day, were disappointed that they did not managed to have any of the tests because of the number of patients that attended.

### HEALTHWATCH MEETING REPORT : -

Gwyneth and Doreen attended the last Meeting.

Gwyneth reported that 'Transport' was the main issue discussed and they would like to know what Public Transport is available to Glenroyd Medical and if there is any buses that connect the two surgeries of Whitegate Drive with Moor Park. They are compiling a survey of Blackpool's Public Transport, so far only 4 practices have responded. Sharon commented that Moor Park has a Transport Co-ordinator, but due to staff shortages she was unable to attend the last meeting.

Anne has passed on Sharon's contact details, to the Chair of Healthwatch, because Sharon, as Practice Manager, had not been sent any information about the Organisation, or minutes from their

meetings. She was also upset that Healthwatch had conducted an Audit of the Moor Park Building, but no one had had the courtesy to inform her that they were in the building. It appears that Healthwatch has not been in touch with any of the Practices housed at Moor Park. Gwyneth reported that the Healthwatch 'Human Rights' meeting did not seem to be very good. Though the 'Open Forum' was excellent, it meant that a number of questions were answered, especially about the Hospital Trust. They are hoping to hold another in the New Year. Gwyneth went to the 'Health Mella' – 70 to 80 stalls, she found it very informative with plenty of information and help available on a number of different Health problems and Organisations. Their next meeting in 6 weeks time in South Shore which will clash with the next PPG Meeting, Thelma will arrange for someone to go with Doreen.

#### TREASURERS REPORT :-

Update on the PPG accounts are shown on a separate document provided by the Treasurer. Bill reported that the Book Sales from August to October was £ 69 . 10 (no sales in September) There are still a few questions regarding the money in the 'Book Sale Tin'. Sharon feels that £50 is still unaccounted for during the Summer, so now the Key is no longer kept with the cash box. There a number of IOU's but no one seem to know who they are from or if they have been paid ? Are they from Staff members ?? It has been agreed that when selling the books – that money already in the tin should be checked both before and after the sales for the morning or afternoon. Also once more than £20 to £30, in book sales are taken, that the surplus should be removed from the tin, by either Bill or Sharon. Bill had a cheque for Carole, who had bought chocolates to give the staff at Christmas.

#### PRACTICE REPORT :-

Sharon reported that over 2,000 Flu jabs given and 2,000 more to go, through the two Practices . Also a number of 'Shingles' Injections to the 70 and 79 years olds, given at the same time. ( The age group between 70 to 79 yrs could be given the Shingles injections in the future.) Beginning on the 6<sup>th</sup> Nov. 2 – 3 year old children, can have a Nasal form of the Flu vaccine. Dr Andrea Clark seem to be happy consulting on Tuesdays and Thursdays. Dr Woodhouse has been off sick.

A.O.B.- GLENROYD MEDICAL'S ANNUAL SURVEY:- *results to be on website by 31<sup>st</sup> March 2014*  
As the numbers of Committee members, living near the two surgeries, is evenly split. It should be possible for us to be available, for part of a day over a two week period in the New Year, to help to hand out the surveys at the surgeries and to assist patients to fill them in, if necessary.

Aim:- to hand out - 500 + Surveys.

It was agreed that a sub-committee to compile the survey of

Carmel, Gwyneth, Bill and Elaine, would meet at Moor Park on Thursday the 24<sup>th</sup> October at 2pm

CHRISTMAS RAFFLE : - As we had had such a busy year and very little extra funds were raised last year, it agreed not to have a Raffle this Christmas.

BOOK ROTA :- – Arranged with a break during half term, as its a 5 week month

The Meeting was closed after agreeing that the next PPG Meeting would be on Wednesday the 13<sup>th</sup> November at 6 PM in the Moor Park Meeting Room.