

## **Minutes of the Patient Participation Group Meeting on Wednesday 11<sup>th</sup> November 2015**

**Attendees:** Thelma Clague, Elaine Gaffney, Janet Pendlebury, Anne Clark, David Cooper, Carol Brown, Gwyneth Williams, Sharon Orr, Bill McCormick, Carmel Worden and Carole Roberts.

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**Apologies:**-Doreen Rigby, and Moses Nutekpor.

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**Opening Remarks and Welcome** – The Chairman extended a welcome to those people attending the meeting tonight.

Matters arising from the minutes of the last PPG meeting, other than Patient Participation Group Network (PPGN) related and book stall related. These are dealt with as separate items within the body of the minutes.

**Matters Arising** – It was agreed that the Xmas raffle would be drawn on 15/12/2015. Everyone was asked to contribute some suitable gifts. The secretary will contact Jonathan Bridge about the cheque presentation for the chairs being on the same day. Hopefully he will be available to come along to take some photo's and do a bit of a write up about the PPG for publicity. Moses has asked his head office if they would like to donate a prize for our raffle and he will let us know their answer ASAP.

**Practice Report** – Sharon stated that Dr. Clark would be continuing with the practice in the New Year. There would also be 2 new nurse practitioners starting in the New Year. This would all help to relieve pressure on the GP's and everyone in the practice. The urgent drop in clinics would also be changing in the New Year as feedback from patients is they don't like the long wait. Sharon said that they were looking at doing telephone consultations for nursing homes/rest homes to see if this could help free up more GP time. She said they would continue to look at other ways of ensuring patients receive the best service they can provide. Sharon gave feedback about a scheme they are involved with to do with monitoring direct ordering of repeat prescriptions by dispensing chemists. This is to help identify the small number of chemists who are over ordering etc to enable a reduction in wasted medication. Sharon said that the Xmas and New Year opening times had been sorted and these would be advertised extensively so all patients would be aware.

**PPGN feedback** –Jonathan Bridge from the CCG has taken over as minute taker and communications director for the PPGN now. They are hoping to hold regular presentations/awareness events each month in the Blackpool area to inform people. Doreen raised the issue of the difficulty some people have opening blister packs of medication. Jonathan said that it would be raised with Raymond Lee chief pharmacist for Blackpool. They are also looking to have a co-chair from one of the PPG's.

**Chairman's report** – Nothing noted.

**Secretary's report** – All correspondence has already been issued to everyone in advance of this meeting. Carole has been passed details of someone wishing to join the PPG and she will contact them to arrange for them to attend a meeting.

**Treasurer's report** – Update on the PPG accounts are shown on a separate document dated 10<sup>th</sup> November 2015.

**Survey Update** – So far 100 had been filled in at Whitegate Drive and 160 at Moor Park although some have yet to be returned. Although it is understood that we are all busy on the run up to Xmas. We are all being asked to keep popping in to the surgeries to urge people to complete the survey.

**Book Rota** - The Chairman asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required.

**A.O.B.** – A discussion ensued about altering our start time of future meetings to 4.30pm. Everyone agreed that they preferred this, therefore all future meetings will commence at 4.30pm on the second Wednesday of the month unless notified otherwise.

As this meeting had taken up the available time it was agreed that any other AOB would be carried over until the next meeting.

**Date and time of next meeting is 4.30pm on 09/12/2015 at the Bispham Surgery.**