

Minutes of the Patient Participation Group Meeting on Tuesday 12th September 2017

Attendees: Thelma Clague, Doreen Rigby, Bill McCormick, Elaine Gaffney, Gordon Caddy, Carmel Worden, Anne Clark, David Cooper, Barry Winrow and Carole Roberts.

Apologies:- Sharon Orr, Gwyneth Williams, Janet Pendlebury, Carol Brown, Suzi Moden and Moses Nutekpor.

Opening Remarks and Welcome – The Chairman extended a welcome to those people attending the meeting tonight.

Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report – Carole said Sharon had not really given her an update. However, she had not yet rec'd any paperwork about the special printer which we said we would look at. Sharon said that she thought Dr. Powell had this. She also asked me to remind everyone about Dr. Nugent's retirement at the end of September which would be on the 29th from 12.30pm. Sharon also asked me to remind everyone that the car park restrictions were now up and running. A lively discussion ensued about the pro's and con's of the new parking regime.

Questions for Sharon - There were no questions.

Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related. - None.

Survey – Suzi had done a sample survey for people to look at. As Suzi was away Carole passed out the sample survey questions that Suzi had received from Sharon. It was stated that this was only an early draft and could be refined as required. Carole gave a brief overview of how the survey monkey would work. She also stated how we could make best use of the online possibilities to reach far more patients. The survey would need further discussion at our next meeting with Sharon. Although not really part of the survey a discussion ensued about the future possibilities of having our own web page.

Newsletter – Bill said he was now working on the latest version. He said he would E mail it out to people for comment before issuing it out to the surgeries.

PPGN feedback – The corrected minutes from this meeting have been issued for everyone to consider. Doreen gave a brief feedback of what was discussed at the meeting.

Chairman's report – Nothing noted.

Secretary's report – All correspondence has already been issued to everyone in advance of this meeting.

Treasurer's report – Update on the PPG accounts are shown on a separate document handed out at the meeting this evening.

Book Stall – Carole asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight’s meeting, if their help is required. Carole also said she would pass on the details to Gwyneth to keep her up to date.

A.O.B – It was agreed that we would hold a raffle again this year, using the same format as before. Envelopes would be available for sale throughout October/November and up to when the draw would take place in December. Raffle prizes would be required, suitable donations are welcome.

A lively discussion ensued about future funding and how any monies raised would be spent. It was decided to set up a sub group to look into this and refer back any recommendations for consideration at the next meeting. Carole is to ask Sharon for a room to be made available for the sub group to meet on Monday 18/09/17 at 10am.

Date and time of next meeting is 4.30pm on 10/10/2017 at the Bispham Surgery.