

## **Minutes of the Patient Participation Group Meeting on Tuesday 11<sup>th</sup> July 2017**

**Attendees:** Thelma Clague, Doreen Rigby, Bill McCormick, Janet Pendlebury, Gordon Caddy, Gwyneth Williams, Barry Winrow, Anne Clark, Carmel Worden and Carole Roberts.

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**Apologies:-** Sharon Orr, Carol Brown, David Cooper, Elaine Gaffney, John Madden, Michael Lamerton and Moses Nutekpor.

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**Opening Remarks and Welcome** – The Chairman extended a welcome to those people attending the meeting tonight.

**Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report** – There would be no practice report as Sharon has sent her apologies. Unfortunately she had another meeting to attend this afternoon which she could not get out of.

**Questions for Sharon** – Any questions will have to be held over until our August meeting.

**Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related.**

**Newsletter** – Bill said the next issue was ready to be published if everyone agreed the format he had sent out for scrutiny. All present agreed.

**PPGN feedback** – Nothing noted. The next meeting is to be held at the end of July.

**Chairman's report** – Nothing noted.

**Secretary's report** – All correspondence has already been issued to everyone in advance of this meeting. A minute had been sent to Sharon asking about ideas for a gift for Dr. Nugent's retirement. Sharon has replied to say she would let us know at the August meeting.

**Treasurer's report** – Update on the PPG accounts are shown on a separate document dated 10<sup>th</sup> July 2017 handed out at the meeting this evening. A letter had been received from the Skipton Building Society to say that they were closing the Blackpool branch. Bill said he tended to use the Cleveleys branch anyway. He said he would ask them if our account would be affected as it had been opened originally at Blackpool.

**Book Stall** – Gwyneth asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required. It was agreed that we would not sell any books during August as a lot of people are away.

**A.O.B** – It was suggested that we ask Sharon if a member of staff might take responsibility for asking other staff for sensible ideas/suggestions on extras we could provide. That member of staff could liaise with a small sub group from the PPG and then bring suggestions to a full meeting.

Barry asked whether we need to continue putting the big cheque up when setting the book stall out. Everyone agreed that it was good advertising and still relevant so Barry agreed to keep putting it up.

**Date and time of next meeting is 4.30pm on 08/08/2017 at the Bispham Surgery.**