

Minutes of the Patient Participation Group Meeting on Tuesday 11th April 2017

Attendees: Thelma Clague, Doreen Rigby, Elaine Gaffney, Bill McCormick, Gordon Caddy, Gwyneth Williams, Barry Winrow, Carmel Worden and Carole Roberts.

Apologies:- Sharon Orr, Anne Clark, David Cooper, Janet Pendlebury, Carol Brown, John Madden, Michael Lamerton and Moses Nutekpor.

Opening Remarks and Welcome – The Chairman extended a welcome to those people attending the meeting tonight.

Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report – Sharon was unavailable for this meeting, however, she asked the secretary to pass on a few details. The new seating for the Whitegate Drive site (reception and waiting areas) was now in place. Sharon said that there has been no response to the partner advert or the advert for a salaried GP and as a result the adverts were being extended for a further month. Unfortunately this would be compounded by the news that Dr. Lake would be leaving in June. Currently we have 4 partners, 3 salaried GP's plus some trainees. However, there would be no choice in the near future but to consider locum doctors. Sharon said that she would be attending a meeting with other practice managers and the CCG at the end of the month. This meeting should give a clearer picture of the overall 5 year plan for the Blackpool area. She hoped to have more information for us at our next meeting. They have been putting up more posters at Whitegate Drive to do more to promote health and well-being (lots of cancer related issues) etc.

Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related. There were no other matters arising.

Newsletter – Bill confirmed that the next newsletter had now been issued and that copies had been put in both surgeries. One or two issues were noted about how to get people to be aware of the newsletter. A couple of suggestions were made on the lines of bolder headings/using brighter colours. Maybe something saying, free, please take one. Bill said he would see what could be done ready for the next issue.

PPGN feedback – There is no report as the next meeting is not until the end of April.

Chairman's report – Nothing noted.

Secretary's report – All correspondence has already been issued to everyone in advance of this meeting. Carole said that she had sent an E mail giving all up to date news about our fund raising to Nathan for the PPGN work plan as Sharon had asked her to do. Carole said that she would be sending out an E mail to those members she had not heard from recently. The E mail would ask them to confirm their continued interest in the committee.

Treasurer's report – Update on the PPG accounts are shown on a separate document dated 10th April 2017 handed out at the meeting this evening. Bill confirmed that as this was now April and the end of the tax year he would arrange to get the accounts audited.

Book Stall – Gwyneth asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required.

A.O.B. – It was again decided that the PPG members would have a think about what we could use our monies for and maybe bring any further suggestions to the next meeting. However, it was agreed that there was no rush to spend anything as we would need to ensure value for money on any purchase made. It was agreed that the suggestion about a rubbish bin would be discussed again at our next meeting with Sharon. It had been noticed when selling books that the reception staff seemed to be asked to deal with patients rubbish on a regular basis as did the book stall staff. We would have to ensure any bin complied with all health and safety rules. However, if a bin was approved it was thought that we could advertise the PPG on it. Another suggestion was to buy some new books for the children's corner at both surgeries. It had been noticed that the books currently available were to say the least way past their best. We could put a label on to say not to remove from the surgery and also that they had been purchased by the PPG. All present were asked to think about this for our next meeting and bring any other ideas along that they might have. Once all ideas have been collated we could even have a small sub-group to consider which ones were viable and then bring along the final draft to a meeting for approval.

Date and time of next meeting is 4.30pm on 09/05/2017 at the Bispham Surgery.