

Minutes of the Patient Participation Group Meeting on Wednesday 08th June 2016

Attendees: Doreen Rigby, Elaine Gaffney, Janet Pendlebury, Gwyneth Williams, David Cooper, Bill McCormick, Barry Wilnow, Anne Clark, Carmel Worden and Carole Roberts.

Apologies:- Sharon Orr, Thelma Clague, Carol Brown and Moses Nutekpor.

Opening Remarks and Welcome – The Deputy Chairman extended a welcome to those people attending the meeting tonight. A special welcome was given to Barry who was attending his first meeting and therefore everyone present introduced themselves.

Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report – As Sharon was unable to attend this evening there would be no practice report.

Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related. There were no other matters arising.

Newsletter – Following on from the draft copy of the newsletter Bill produced at the last meeting. Bill said he had taken on board the suggestions and would send out a revised copy to everyone in advance of next month's meeting.

PPGN feedback – Doreen attended the meeting held on 27th April 2016. The CCG is asking each PPG to find out the percentage of D.N.A's and feed it back at the next meeting in July. Also do people receive text reminders for appointments even if not on EMIS?. Doreen told them about our newsletter and how the first one was going to give background information about the PPG. Carole asked Doreen if she was aware that the minutes from the PPGN showed that she had been miss-quoted on a couple of points. Doreen said that she would contact Nathan and ask him to correct their minutes.

Chairman's report – Nothing noted.

Secretary's report – All correspondence has already been issued to everyone in advance of this meeting. Sharon asked Carole to mention that she is looking to put up a new notice board at Moor Park for the PPG to use. This will be done A.S.A.P. Also Lavinia and Alan have now moved house and are out of the boundary for this GP practice. Consequently they will no longer be able to help with the books. Carole said that the practice is being inspected next week by the Care Quality Commission (CQC). Carole will also be meeting the (CQC) representative to talk about our PPG.

Treasurer's report – As there wasn't a meeting in May, Bill stated that the PPG accounts are the same as on the document dated 10/05/2016.

Book Rota - The Deputy Chairman asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required. Carole said she had done a bit of a tidy up of the books in the storage room. However, we seem to be desperately short of children's books so please get asking around friends and family for any.

A.O.B. – There was no other business to note.

Date and time of next meeting is 4.30pm on 13/07/2016 at the Bispham Surgery.