

Minutes of the Patient Participation Group Meeting on Tuesday 10th January 2017

Attendees: Doreen Rigby, Elaine Gaffney, David Cooper, Bill McCormick, Gwyneth Williams, Carmel Worden, and Carole Roberts.

Apologies:- Thelma Clague, Sharon Orr, Anne Clark, Gordon Caddy, Janet Pendlebury, Barry Wilnow, Carol Brown, John Madden Michael Lamerton and Moses Nutekpor.

Opening Remarks and Welcome – The Deputy Chairman extended a welcome to those people attending the meeting tonight.

Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report – Sharon was unable to attend this evening so there would be no practice update other than to say that the new nurse practitioner (Lisa) has now started work and is currently shadowing Dr. Shearer. Sharon said that Lisa should be fully operational by the end of the month. The practice has gone out to advert again for a partner as they realise that the process of recruiting anyone can take a long time.

Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related. There were no other matters arising.

Newsletter – Bill confirmed that the Xmas newsletter had been issued to both surgeries and seems to have been well received. He had kept it low key and just thanked patients and staff for supporting the PPG throughout the year.

PPGN feedback – The next meeting is to be held at the end of January 2017. Doreen said she had received a notice through about a couple of drop in sessions being held if anyone wanted to go. The sessions were about gathering views from the general public about their experiences of the local NHS services and the plans and priorities of the CCG.

Chairman's report – Nothing noted.

Secretary's report – All correspondence has already been issued to everyone in advance of this meeting. Elaine said she had thanked Moses for the raffle prizes donated by Cohen's chemist already. She suggested that it might be nice to send a letter of thanks to Moses and Cohen's to show our appreciation for their help. Carole said she would get that done along with sending cards to a couple of members who have been going through difficult times recently.

Treasurer's report – Update on the PPG accounts are shown on a separate document dated 10th January 2017 handed out at the meeting this evening.

Book Stall – Gwyneth asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required. It was suggested that for the next month we do the book stall

every other week as we seemed to be short of volunteers at the moment due to ill health etc. This was agreed by those present tonight.

A.O.B. – Sharon has asked Carole to mention that she wondered about us asking the patients how we could spend the £1,000 we had raised. Bill said he could incorporate something in our next newsletter with a tear off slip to be handed in. It was agreed that the wording would have to be done carefully to ensure we ask for sensible suggestions which would enhance the comfort and well-being of the patients of Glenroyd Medical. Bill said he would put something together for our next meeting.

Date and time of next meeting is 4.30pm on 14/02/2017 at the Bispham Surgery.