

## GLENROYD MEDICAL AGENDA

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### PATIENT PARTICIPATION GROUP MEETING 09/12/2015

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- 1) Opening remarks/Welcome given by chairman
- 2) Apologies for absence received prior to the meeting and any other apologies
- 3) Minutes of the previous meeting to be read and agreed
- 4) Minutes of the previous meeting having been agreed – to be signed off
- 5) Practice report and any matters arising from the minutes that are practice related
- 6) Extra item to ask Sharon about waste bins
- 7) Any more matters arising from the minutes other than book stall related as this is dealt with as a separate item later in the meeting
- 8) Report from the PPG representative about any PPGN meeting that may have been attended on the PPG's behalf
- 9) Chairman's report
- 10) Correspondence/Secretary's report
- 11) Treasurer's report
- 12) Survey update
- 13) Book rota
- 14) A.O.B. –:
  - 1) Signage in waiting area at Moor Park
  - 2) Lunch Out/Future events/Open days etc.
  - 3) Upload of patients data to the NHS computer system