

Minutes of the Patient Participation Group Meeting on Wednesday 13th August 2014.
Attendees: Bill McCormick, Elaine Gaffney, Sharon Orr, Carol Brown, Carmel Worden, Gwyneth Williams, Dr. Janet Nolan, Thelma Clague, Robert Edge, Doreen Rigby and Carole Roberts.

Apologies: Janet Pendlebury, and Anne Clark

Opening Remarks and Welcome – The Chairman extended a welcome to those people attending the meeting tonight.

Matters arising from the minutes other than book stall related and practice related.
There were no matters arising.

Bill and Carole had attended the Patient Participation Group Network (PPGN) meeting held on 16th July. One of the topics of interest was about how the chemists in Blackpool deal with medications on repeat prescriptions. Bill gave a very informative report about this and the rest of the proceedings to all present tonight.

Chairman's report – Nothing noted.

Secretary's report – A letter has been received inviting 3 members of the PPG, the practice manager and a GP to a Healthwatch Open Evening in September. It was agreed that the PPG members would be Thelma Clague, Carole Roberts and Bill McCormick. The secretary said she would send all the details required to Helen Kay of Healthwatch to confirm attendance. The practice manager had passed on comments/suggestions out of the boxes held at both surgeries. Some of the comments/suggestions had already been highlighted on the survey and where appropriate dealt with already. However, one or two were worth mentioning tonight. For example why can't practice nurses do bloods etc. This seemed a strange request as this is what they do but not if you haven't got an appointment. If it is urgent then you will quite rightly be referred to the Walk in Centre. The abuse of disabled parking at Whitegate Drive was also raised and Sharon confirmed this is being monitored.

Treasurer's report – Update on the PPG accounts are shown on a separate document dated 12th August 2014. The treasurer said he was arranging for the accounts to be audited and that he would report back once this had been done.

⤴ Practice Report – Sharon reported that Dr. Kaur had now started work and that she seemed to have settled in nicely. It was agreed that we hold our next open day when the flu clinics are being held. Sharon said they would be on 2 Saturday's, 1 on the 27th September and 1 on 11th October. We should be able to say something about Dementia screening on the flu notices patients will be receiving. We can also advertise with posters etc in the surgeries. Sharon showed us the GP COG used for Dementia screening which would be the basis for us to work from and a small sub-committee was

agreed to organise the event. This committee would meet on 21st August to finalise matters and then report back at our next meeting. Elaine to be part of this sub-committee as she had kindly agreed to do the art work for the posters etc.

- ⤴ Book Rota - The Chairman asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required.

A.O.B.:-

It had been mentioned that some different chairs for the treatment rooms had been requested. These needed to be of a certain type to facilitate the hygienic extraction of bloods etc. Sharon was asked to make further enquiries about this when she had time as they may be something that the PPG could pay for.

It was agreed that we would hold a Xmas raffle this year. It was decided that we would finalise details at our next meeting. This would allow Elaine time to prepare the art work needed, as early advertising would seem to be crucial for it to be a success.

The upload of patient's data could be put off till a later meeting due to lack of time this evening. The secretary said she would keep it on the Agenda until we have more time to discuss it. All present agreed.

Date and time of next meeting is 6pm on 03/09/2014 at the Bispham Surgery. This meeting is a week earlier than usual but it seemed that a lot of the PPG would not be available the following week.