

## **Minutes of the Patient Participation Group Meeting on Wednesday 13<sup>th</sup> April 2016**

**Attendees:** Thelma Clague, Doreen Rigby, Elaine Gaffney, Janet Pendlebury, Gwyneth Williams, David Cooper, Bill McCormick, Carol Brown, Carmel Worden, and Carole Roberts.

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**Apologies:-** Anne Clark, Sharon Orr and Moses Nutekpor.

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**Opening Remarks and Welcome** – The Chairman extended a welcome to those people attending the meeting tonight.

**Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report** – As Sharon was unable to attend this evening there would be no practice report. However, Sharon has asked Thelma to mention a couple of things. Dr. Lake is not going to be a partner in the practice after all but will remain as a salaried GP with us. Can we look at the few adverse comments from the survey and see if there is any kind of action plan we can do to take these forward. It was agreed that a sub-group be sorted, a.s.a.p. Any suggestions from this sub group can be brought to the next meeting in May to form the basis of any action plan, if agreed to.

**Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related** - Sharon asked that we postpone any plans for holding future open days. She is awaiting further information from the CCG about proposed changes and initiatives and should know more soon. A vote of thanks was given to Janet for arranging our lunch out. Everyone agreed that it had been a lovely outing which all had enjoyed.

**Newsletter** – Bill has produced a draft copy of the newsletter for tonight's meeting. Everyone agreed how good it was considering it was a first draft. A few suggestions were made about using in house colours for the heading. Also we could include puzzles/crosswords etc. It could be a good idea to ask patients what they want included in the newsletter once we have it up and running. Bill said he would do another draft for our next meeting.

**PPGN feedback** –The next meeting is due to be held at 4pm on 27<sup>th</sup> April at Blackpool Football Ground if anyone wants to attend.

**Chairman's report** – Nothing noted.

**Secretary's report** – All correspondence has already been issued to everyone in advance of this meeting.

**Treasurer's report** – Update on the PPG accounts are shown on a separate document dated 12<sup>th</sup> April 2016 handed out at the meeting this evening.

**Book Rota** - The Chairman asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required

**A.O.B.** – Bill gave feedback about his meeting with Ian Gibson from the Over Wyre PPG. Briefly the PPG has a committee similar to ours but meets less frequently. They also have sub groups which are tasked with various duties as and when required. Again the same as we do. However, they have about 60 members but they don't all attend the meetings, (not sure what value these members have). Their PPG seem to have the same problems with recruiting younger members as we have come across. Bill suggested that Ian or one of his members attend one of our meetings as an observer and he suggested the same of us.

**Date and time of next meeting is 4.30pm on 11/05/2016 at the Bispham Surgery.**