

## GLENROYD MEDICAL AGENDA

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### PATIENT PARTICIPATION GROUP MEETING 13/08/2014

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- 1) Opening remarks and Welcome given by chairman
- 2) Apologies for absence received prior to the meeting and any other apologies
- 3) Minutes of the previous meeting to be read and agreed
- 4) Minutes of the previous meeting having been agreed - to be signed off

Report from the PPG representative about the Healthwatch meeting attended on the PPG's behalf.

Open Day – details to be discussed and committee members agreed

Matters arising from the minutes other than book stall related and practice related

- 5) Chairman's report
- 6) Correspondence/Secretary's report
- 7) Treasurer's report
- 8) Practice Report
- 9) Book Rota
- 10) A.O.B. –: 1) Upload of patients data to the NHS computer system